

Covid-19 Resurgence Response

Due to the recent surge of Coronavirus cases, we will be taking precautions to preserve the health and safety of our employees, our customers, our suppliers, and the broader community. We want to assure you that we will be here through and after this and will provide you with the same reliable service that you have come to depend on. Both our Allentown and King of Prussia Locations will remain open for pick-ups and deliveries.

We ask that our customers and suppliers respectfully maintain the following precautions to the *best of their ability*:

- **Follow the CDC Recommended Social Distancing Practice, staying 6 feet away from another individual.**
- **Wear face coverings when interacting with Gatti Morrison Employees.**
- **Wash and/ or Sanitize your hands before and after interacting with Gatti Morrison Employees.**

PICK-UPS

King of Prussia Location

- We ask our customers to call their orders in ahead of time or upon arrival.
- We will have the order ready for pick-up in our warehouse.
- The office/ showroom will not be open to customers. Please go directly to our warehouse to receive your order.
- All Gatti Morrison Employees and Customers must wear a mask when interacting.
- All Gatti Morrison Employees and Customers must practice CDC Recommended Social Distancing

Allentown Location

- The office/ showroom will remain open to customers.
- Only 2 customers will be permitted in the office/ showroom at a time.
- All Gatti Morrison Employees and Customers must wear a mask when interacting.
- All Gatti Morrison Employees and Customers must practice CDC Recommended Social Distancing

DELIVERIES

- Maintain the CDC's Social Distancing Practice and limit personal interaction to the best of your ability.
- Please do not share writing implements, equipment, or hand tools with our employees.
- Our drivers will unstrap their own trucks.
- Wear face coverings when interacting with Gatti Morrison Employees.
- Wash and/ or Sanitize your hands before and after interacting with Gatti Morrison Employees

OUTSIDE SALES

- All Outside Sales meeting are to be conducted via phone, email, or virtually.
- We will not be conducting face to face meetings at the current time
- Please reach out to your outside sales representative to schedule a virtual meeting.

MANUFACTURER REPRESENTATIVES

- We will not be entertaining face to face meetings with our suppliers
- All meetings with suppliers are to be conducted via phone, email, or virtually.

Due to the ongoing pandemic and upon considering the severity and highly contagious nature of the "COVID-19 Coronavirus," Gatti Morrison has taken precautions to preserve the health and safety of our employees and customers. In an effort to preserve the health and safety of our employees, customers, and the broader community in general, we have implemented a **COVID-19 Exposure Prevention, Preparedness, and Response Plan**. This plan is available for your review upon request.

We ask that our customers follow the CDC's recommended guidelines when interacting with our employees. We also ask that you consult the *Order of the Secretary of the Pennsylvania Department of Health Directing Public Health Safety Measures for Businesses Permitted to Maintain In-person Operations*. PA's mandated safety procedures:

<https://www.governor.pa.gov/wp-content/uploads/2020/04/20200415-SOH-worker-safety-order.pdf>

If your company has drafted a **COVID-19 Exposure Prevention, Preparedness, and Response Plan**, please send it to us so that we can share it with our employees and ensure all abide its provisions. You can send it to us via US mail or email it to ap@gattimorrison.com

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